

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

December 18, 2013 * 5:30 PM

Board Members Present: Greg Lowden, Colleen O'Sullivan, Rose Owens, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: None

Guests: None

1.0 Call To Order: Meeting called to order at 5:35 PM by Colleen O'Sullivan.

2.0 Discuss and Approve Agenda

MSC – Lowden/Owens to approve agenda as presented.

3.0 Discuss and Approve Meeting Minutes

MSC – Truman/Owens to approve minutes for regular meeting November 20, 2013.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Barcellona reported all is going well and promissory note paid off. All payables and taxes paid. Independent audit completed. She will work to establish line of credit. Will present board with budget revision at its January meeting.

4.2 Discuss and Approve List of Warrants for November 2013

MSC – Rourke/Lowden to approve the list of warrants for November 2013 with a total of \$110,824.53.

5.0 Projects Report

Directors reviewed report. Cousins answered questions. He reported interviews underway for vegetation coordinator and candidates interviewed so far are excellent.

6.0 NRCS

Written report submitted.

7.0 Northwest California RC&D Council Report

Truman reported all projects are moving along well.

8.0 Community Forest/Stewardship Committee Report

Cousins noted WCF quiet.

9.09.0 Trinity County Collaborative – USDA Report

Cousins noted the Collaborative is at the end of its first-year cycle. Time to evaluate progress, status and direction.

MINUTES OF DECEMBER 18, 2013

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

10.0 Trinity County Trails Report

None.

11.0 Public Comment

None.

12.0 Discuss and Accept Fiscal Year 2012-2013 Audit Report

MSC – Truman/Owens to accept Fiscal Year 2012-2013 audit report from independent auditor. Cousins described new accounting procedure implemented at auditor’s recommendation. He explained the three non-material findings of the report. He noted Barcellona will be attending a training for fiscal managers offered by CSDA on implementing GASB-54 accounting procedures.

13.0 Discuss/Take Action on Election of Board Officers

MSC – O’Sullivan/Lowden to election Truman as board chairman.

MSC – Lowden/Truman to elect Owens as vice chairperson.

14.0 Board Reports / Correspondence

Lowden is traveling to Wyoming for the holidays. Owens expects to miss the January 15 meeting.

15.0 District Manager’s Report

Cousins reported he and Barcellona are exploring costs and benefits of retirement programs for District personnel. He will be conducting interviews the remainder of this week and then will be on vacation for two weeks.

16.0 Adjourn

Adjourned at 6:38 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

March 18, 2014

- 1.0 Call to Order O'Sullivan 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Minutes for February 18, 2015 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Financial Report
- 4.2 Discuss and Approve List of Warrants for February 2015
- 4.3 Discuss District Fleet and Vehicle Needs
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss/Take Action on Resolution 15-01 Approving and Authorizing Execution of Agreement D1410507 with the California Department of Fish and Wildlife for Prospect Creek Road Decommissioning
- 13.0 Discuss/Take Action on Resolution 15-01 Approving and Authorizing Execution of an Agreement with the California Department of Forestry and Fire Protection for the 2015 Update of the Trinity County Community Wildfire Protection Plan
- 13.0 Board Reports/Correspondence
- 14.0 District Manager's Report
- 15.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

*Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items.
(Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)*

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

January 15, 2014 * 5:30 PM

Board Members Present: Greg Lowden, Colleen O'Sullivan, Mike Rourke, Patrick Truman

Board Members Absent: Rose Owens

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: Carrie Nicholls, NRCS

Guests: None

1.0 Call To Order: Meeting called to order at 5:32 PM by Truman.

2.0 Discuss and Approve Agenda

MSC – O'Sullivan/Rourke to approve agenda with the removal of Item 4.3.

3.0 Discuss and Approve Meeting Minutes

MSC – O'Sullivan/Lowden to approve minutes for regular meeting December 18, 2013.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Barcellona reported financial activity has slowed with crews off for season. District had no outstanding payables as of the end of December. Barcellona has been re-evaluating budget and will present revision proposal at February board meeting. NVB is providing line of credit for \$50,000; could increase to \$100,000 upon request.

4.2 Discuss and Approve List of Warrants for November 2013

MSC – Lowden/O'Sullivan to approve the list of warrants for December 2013 with a total of \$280,822.73.

5.0 Projects Report

Directors reviewed report. Cousins answered questions. He will be meeting with State Senator Wes Chesbro's staff next week to ensure funding for watershed coordination is included in bond. He reported District has hired Amy Livingston as new Revegetation Coordinator.

6.0 NRCS

Carrie Nicholls reported NRCS office is working on 2014 EQIP applications. NRCS also working with FSA on crop insurance program related to current drought.

7.0 Northwest California RC&D Council Report

Truman reported water storage tanks obtained through a state grant have been delivered, including three to Young Family Ranch. All projects are moving along well.

8.0 Community Forest/Stewardship Committee Report

Cousins noted WCF quiet.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

9.09.0 Trinity County Collaborative – USDA Report

Cousins noted next meeting is January 17 when participants will discuss forest projects to move forward with. Tom Walz of SPI will present a proposed project that varied interests have come together on.

10.0 Trinity County Trails Report

Cousins will meet with others January 16 to discuss trails. GPS data collection completed for all Weaver Basin trails. Plans are to create digital map with different detail layers for OHV, walking and other users.

11.0 Public Comment

None.

12.0 Discuss/Take Action on Date of Regular Board Meeting for February 2014

No action taken.

13.0 Board Reports / Correspondence

Lowden had pleasant trip to Wyoming. O'Sullivan described program she recently enrolled in and its potential benefit for District. Rourke noted the Governor's proposed budget will cut agriculture education. He has another grandchild on the way.

14.0 District Manager's Report

Cousins reported he met with Congressman Jared Huffman's representative January 14 and on January 21 will meet with Tom Weseloh, State Assemblyman Wes Chesbro's representative. Cousins is waiting to see what will be provided in the new Farm Bill. Cousins noted that after cursory look at health insurance options, he has decided to let ACA settle out before exploring the matter further. Cousins looked at CalPers retirement program for District personnel and reported there are a number of factors that would have to be considered.

15.0 Adjourn

Adjourned at 6:21 p.m.

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TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

February 19, 2014

- 1.0 Call to Order Truman 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Minutes for January 15, 2014 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Financial Report
- 4.2 Discuss and Approve List of Warrants for January 2014
- 4.3 Discuss and Approve Quarterly Budget Revision
- 4.4 Discuss/Take Action on Resolution 14-01: Approving the Liquidation of the District's Investment Funds Held with Federated Investors and Held with Trinity County and Authorizing District Manager Alex Cousins to Redeem, Assign, Transfer and/or Deliver Any and All Stocks, Bonds or Other Securities Registered in the Name of Trinity County Resource Conservation District.
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 6:00 P. M. Time Certain: PUBLIC HEARING: Off-Highway Vehicle Route Improvement Projects in the South Fork and Trinity River Management Units of the Shasta-Trinity National Forest
- Receive Public Input for the Development of a Grant Proposal for Funding from the 2013-2014 Off-Highway Motor Vehicle Recreation Division Grants and Agreements Program to Improve Off-Highway Motor Vehicle Route Access on Forest Service Roads in the South Fork and Trinity River Management Units of the Shasta-Trinity National Forest.
- 13.0 Discuss/Take Action on Resolution 14-02: Approving the Application for Farm and Ranch Solid Waste Cleanup and Abatement Grants to CalRecycle for Cleanup Projects Throughout Trinity County
- 14.0 Discuss/Take Action on the North Coast Area CARCD Spring Meeting in Weaverville

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

15.0 Board Reports/Correspondence

16.0 District Manager's Report

17.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

February 19, 2014 * 5:30 PM

Board Members Present: Greg Lowden, Rose Owens, Colleen O’Sullivan, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Zack Blanchard Mark Dowdle,

Other Agency Staff: None

Guests: None

1.0 Call To Order: Meeting called to order at 5:32 PM by Truman.

2.0 Discuss and Approve Agenda

MSC –Rourke/O’Sullivan to approve agenda with Item 13.0 moved up to follow Item 4.4.

3.0 Discuss and Approve Meeting Minutes

MSC – O’Sullivan/Lowden to approve minutes for regular meeting January 15, 2014.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Directors reviewed financials. Barcellona answered questions.

4.2 Discuss and Approve List of Warrants for January 2014

MSC – Owens/O’Sullivan to approve the list of warrants for January 2014 with a total of \$102,023.78.

4.3 Discuss and Approve Quarterly Budget Revision

Barcellona reviewed projects and pending agreements. Cousins noted pending sunset of certain long-term projects.

MSC – Rourke/Owens to approve Quarterly Budget Revision for a total budget of \$1,766,426. Barcellona explained additional funding to Project 279. Cousins suggested showing project balance on bottom. He will provide a brief report on this PEIR project at next meeting.

4.4 Discuss/Take Action on Resolution 14-01: Approving the Liquidation of the District’s Investment Funds Held with Federated Investors and Held with Trinity County and Authorizing District Manager Alex Cousins to Redeem, Assign, Transfer and/or Deliver Any and All Stocks, Bonds or Other Securities Registered in the Name of Trinity County Resource Conservation District for Deposit to the District’s Bank Account.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Truman provided background of former regulation requiring District investment through the county.

MSC – Owens/O’Sullivan to approve Resolution 14-01. Roll call vote. All ayes, no noes, no abstentions and all directors present and voting. Ayes: Lowden, Owens, Truman, O’Sullivan and Rourke.

13.0 Discuss/Take Action on Resolution 14-02: Approving the Application for Farm and Ranch Solid Waste Cleanup and Abatement Grants to CalRecycle for Cleanup Projects Throughout Trinity County

Cousins explained plans for CalRecycle pre-proposal. Cleanup projects can be on timber-production zoned lands.

MSC – Rourke/O’Sullivan to approve Resolution 14-02. Roll call vote. All ayes, no noes, no abstentions and all directors present and voting. Ayes: Lowden, Owens, Truman, O’Sullivan and Rourke.

14.0 Discuss/Take Action on the North Coast Area CARCD Spring Meeting in Weaverville

Truman reported on ideas and tentative dates for Area meeting. Thoughts are to host in May with a board and staff training to be funded by CARCD and some activities or tours to showcase projects and programs here. Cousins proposed a Trinity River float trip for attendees to view TRRP restoration sites. Blanchard suggested BLM participation with their boats. River flow schedule may be a factor in determining meeting dates.

12.0 6:00 P. M. Time Certain: PUBLIC HEARING: To Receive Public Input for the Development of a Grant Proposal for Funding from the 2013-2014 Off-Highway Motor Vehicle Recreation Division Grants and Agreements Program to Improve Off-Highway Motor Vehicle Route Access on Forest Service Roads in the South Fork and Trinity River Management Units of the Shasta-Trinity National Forest.

~~5.0~~ Blanchard provided background of proposal, tentative routes and proposed treatment. No public present. Rourke asked about OHV routes in S-T NF Travel Management Plan. He noted the maps did not reflect how the proposed actions will affect travel potential and expressed concern about USFS failure to provide coherent routes for public’s recreational access to public lands. Rourke noted it is in the public’s interest for the District to do what it can to effect recreational use of the NF. Blanchard noted USFS looks at constraints posed by NTSA when converting roads, and how such a change alters the level of road maintenance. Blanchard also noted NEPAs need to be completed in order to accommodate solutions. Rourke stated solution is to decide where want routes and go from there. Cousins noted Paul Hart, USFS OHV coordinator wants to assist getting more OHV routes in S-T. Cousins suggested a RAC project to identify several loops then show USFS how these can work as OHV routes. He suggested having Hart present to a board meeting what he has in mind for OHV routes on the Westside.

5.0 Projects Report

Directors reviewed report. Cousins answered questions about the Mainline Thinning Project. It will be a large sale that BLM will put out to bid. It is in the WCF stewardship area, so the community forest will receive the retained receipts for future projects.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

6.0 NRCS

Cousins provided update at request of Heidi Harris. NRCS is focused on clarifying elements of recently approved Farm Bill and with learning details of emergency drought-relief measures applicable here.

7.0 Northwest California RC&D Council Report

Truman reported the Council is continuing to move forward on all projects. It is working with the Weaverville Sanitary District to provide water conservation outreach. Cousins pointed out other projects the Council is involved with.

8.0 Community Forest/Stewardship Committee Report

Cousins noted he met with BLM the previous week about WCF and now is working to schedule a meeting of the steering committee. Issues for consideration are expansion of BLM lands in WCF; renewal of stewardship agreement with BLM; projects to utilize retained receipts; and the next phase of Browns.

9.09.0 Trinity County Collaborative – USDA Report

Cousins noted the Collaborative is moving ahead well. Subgroups are working on different issues and projects and report back to the TCC. He is working with USFS to obtain funding for another year. He noted Forest Supervisor Dave Myers is committed to making this work and things are happening. Cousins sees opportunities to test out new Categorical Exceptions provided by the new Farm Bill. He joined other TCC participants in tour of shaded fuel breaks. Also looked at forest plantations to discuss projects to treat these. TCC is preparing a pre-proposal to USFS to get a lot of treatment done.

10.0 Trinity County Trails Report

Cousins noted a trail work day is set for May 10. Planning for a trail around Trinity Lake is moving along and a RAC proposal will assist this.

11.0 Public Comment

None.

15.0 Board Reports / Correspondence

Truman attended NACD in Anaheim where a presentation on California Fire Safe Council used TCRCO as an example. Robert Bonnie attended also and stated RCDs were a good way to get work done and leverage money.

16.0 District Manager's Report

Cousins reported things moving along well. Amy Livingston may be introduced at next meeting. Condon will be back March 3. Cousins is looking at field crew levels for coming season. Following

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
an internal reassessment of the District's costs to implement projects, he and Barcellona are working to obtain an adjustment to the District's indirect rate so it accurately reflects the true cost of doing business.

17.0 Adjourn

Adjourned at 7:01 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

March 19, 2014

- 1.0 Call to Order Truman 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Minutes for February 19, 2014 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Financial Report
- 4.2 Discuss and Approve List of Warrants for February 2014
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss/Take Action on Resolution 14-03: Granting Approval for the District to Apply for Grant Funds Off-Highway Motor Vehicle Grant Funds from the California Department of Parks and Recreation
- 13.0 Discuss / Take Action on CSDA Board of Directors Call for Nominations, Region 1, Seat C
- 14.0 Discuss / Take Action on the North Coast Area CARCD Spring Meeting in Weaverville
- 15.0 Discuss / Take Action on Resolution 14-04: Authorizing Signatories for the District's Money Market Account with North Valley Bank
- 16.0 Discuss / Take Action on District Scholarships for Trinity County Students to Attend the 2014 Range Camp
- 17.0 Discuss / Take Action on Resolution 14-05: Authorizing Purchase of Trinity County Tax-Defaulted Property
- 18.0 Board Reports/Correspondence
- 19.0 District Manager's Report
- 21.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

March 19, 2014 * 5:30 PM

Board Members Present: Greg Lowden, Rose Owens, Colleen O’Sullivan, Mike Rourke, Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Amy Livingston, Mark Dowdle,

Other Agency Staff: Heidi Harris

Guests: None

1.0 Call To Order: Meeting called to order at 5:32 PM by Truman.

2.0 Discuss and Approve Agenda

MSC –Lowden/O’Sullivan to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Rourke/Owens to approve minutes for regular meeting February, 2014.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Directors reviewed financials. Barcellona answered questions and noted she is preparing budget for next year. Barcellona is preparing spreadsheets to depict deliverables output per percentage of project budgets expended. Intended to better assess cost of production and to monitor progress to see if on target. Cousins explained DOC is looking for metrics of tangible results for funds expended.

4.2 Discuss and Approve List of Warrants for February 2014

MSC – Rourke/Owens to approve the list of warrants for February 2014 with a total of \$67,414.55.

5.0 Projects Report

Directors reviewed report. Cousins answered questions. He noted that if a state water bond is not passed this year, there is good chance other legislation pertaining to Parks and Recreation may carry funding for watershed coordinator.

6.0 NRCS

Harris reported on providing drought program information to Hayfork and southern Trinity producers. There were three sign-ups in Trinity for the NRCS program, now closed. FSA drought program still open and NRCS will assist that effort. New soils health initiative has begun that will focus on improving soil health rather than treat symptoms.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

7.0 Northwest California RC&D Council Report

Truman reported the Council is seeing good progress on all projects.

8.0 Community Forest/Stewardship Committee Report

Cousins noted a WCF steering committee meeting is slated for March 27 to discuss expansion of BLM lands in WCF; renewal of the 10-year stewardship agreement with BLM; projects to utilize retained receipts; and the next phase of Browns.

9.09.0 Trinity County Collaborative – USDA Report

Next collaborative meeting is March 21 in Weaverville. Subgroups getting down to discussing projects; already some progress on a lake area project. Cousins noted the facilitators volunteered to run the next meeting with new funding pending. He received verbal commitment from local forest to fund TCC for next six months and has applied for another year of funding.

10.0 Trinity County Trails Report

Mapping and other projects will be discussed at the next trails meeting, March 25. There is funding to do work. New RAC proposal would fund new mapping work and trail signage. Cousins noted a volunteer trail work day is set for May 10.

11.0 Public Comment

None.

12.0 Discuss/Take Action on Resolution 14-03: Granting Approval for the District to Apply for Grant Funds Off-Highway Motor Vehicle Grant Funds from the California Department of Parks and Recreation

MSC – Lowden/Rourke to approve Resolution 14-03. Roll call vote. All ayes, no noes, no abstentions and all directors present and voting. Ayes: Lowden, Owens, Truman, O’Sullivan and Rourke.

13.0 Discuss / Take Action on CSDA Board of Directors Call for Nominations, Region 1, Seat C

No action taken.

14.0 Discuss / Take Action on the North Coast Area CARCD Spring Meeting in Weaverville

Truman noted the meeting is set for May 8-9 in Weaverville.

15.0 Discuss / Take Action on Resolution 14-04: Authorizing Signatories for the District’s Money Market Account with North Valley Bank

MSC – Rourke/Owens to approve Resolution 14-04 naming Noreen Doyas, Colleen O’Sullivan and Alex Cousins as authorized signatories on the District’s money market account with North Valley Bank. Roll call vote. All ayes, no noes, no abstentions and all directors present and voting. Ayes: Lowden, Owens, Truman, O’Sullivan and Rourke.

16.0 Discuss / Take Action on District Scholarships for Trinity County Students to Attend the 2014 Range Camp

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT
MSC – Rourke/O’Sullivan to approve funding for two scholarships for \$400.

17.0 Discuss / Take Action on Resolution 14-05: Authorizing Purchase of Trinity County Tax-Defaulted Property

Cousins explained the subject parcel, APN: 007-500-14-00, is one the District can demonstrate a nexus to. Truman noted value of acreage to minimum bid cost. Owens spoke in support of purchase.

MSC – Lowden/Rourke to approve Resolution 14-05. Roll call vote. All ayes, no noes, no abstentions and all directors present and voting. Ayes: Lowden, Owens, Truman, O’Sullivan and Rourke.

18.0 Board Reports/Correspondence

Lowden reported the Lions Club has been working hard to get the bleachers in Lowden Park back in shape. Preparations are being made for the bull-riding event July 4.

19.0 District Manager’s Report

Cousins noted the public draft of the statewide PEIR for vegetation management received more than 3,000 public comments, many about management of coastal scrub regions in southern California. The Center for Forestry at UC Berkeley is conducting a peer review of the PEIR document. CalFire will also be addressing the public comments.

Cousins noted Watershed Center is working with OHV users to identify desirable OHV routes, including loops and long rides. They will then prepare maps of potential routes for discussions with USFS. USFS has a representative working with them. Rourke noted potential to submit as RAC proposal to get NEPA done. He spoke of distances OHV recreationists willing to travel to enjoy OHV riding areas.

District is trying to determine best dates to bring seasonal crews back on. Cousins described tentative staffing needs for various projects. Many employment applications received in response to ads and are being reviewed by Condon.

21.0 Adjourn

Adjourned at 6:33 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

April 16, 2014

- 1.0 Call to Order Truman 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Minutes for March 19, 2014 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Financial Report
- 4.2 Discuss and Approve List of Warrants for March 2014
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss/Take Action on 2014 CARCD Membership Dues
- 13.0 Discuss / Take Action on the North Coast Area CARCD Spring Meeting in Weaverville
- 14.0 Board Reports/Correspondence
- 15.0 District Manager's Report
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

April 16, 2014 * 5:30 PM

Board Members Present: Rose Owens, Colleen O'Sullivan, Mike Rourke, Patrick Truman

Board Members Absent: Greg Lowden

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: Heidi Harris

Guests: None

1.0 Call To Order: Meeting called to order at 5:35 PM by Truman.

2.0 Discuss and Approve Agenda

MSC – O'Sullivan/Owens to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – O'Sullivan/Owens to approve minutes for regular meeting March 19, 2014.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Directors reviewed financials. Barcellona reported all payables are current. She is working to update the District's federal indirect cost rate upwards. Barcellona noted considerable variance in project funders as to what actual costs are reimbursable by each. District must absorb the difference in indirect costs when agreements do not allow for those expenses. Cousins reported the District is tracking this closely and trying to work on solutions with grantors when reimbursement rate is insufficient to cover costs. Owens noted the District should avoid agreements where costs cannot be recouped. Cousins reported on status of pending project proposals and indicated which ones appear likely to be approved.

4.2 Discuss and Approve List of Warrants for February 2014

MSC – Rourke/Owens to approve the list of warrants for March 2014 with a total of \$85,141.33.

5.0 Projects Report

Directors reviewed report. Cousins answered questions.

6.0 NRCS

None.

7.0 Northwest California RC&D Council Report

Truman reported the Council met last week and noted progress on all projects.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

8.0 Community Forest/Stewardship Committee Report

O’Sullivan reported the WCF steering committee met March 27. BLM indicated it wants to add about 1,000 acres to WCF, nearly doubling current acreage. Subject land had been designated for disposal under the agency’s resource management plan; it will be taken off the block.

The 10-year stewardship agreement with BLM is due for renewal. BLM is looking for a Phase III project of about 200 acres. Some meeting participants asked that a restroom be constructed near Weaver Bolly Road. Cousins will be discussing agreement extension with BLM Area Field Manager Jennifer Mata April 17.

9.09.0 Trinity County Collaborative – USDA Report

Next collaborative meeting is April 18 in Hayfork. Will be discussing plans for work on shaded fuel breaks and timber plantations. Collaborative members met with US Fish and Wildlife Service and with the National Marine Fisheries Service to obtain advance feedback regarding countywide project to do fuels treatment along Level 3+ roads. District would like to do planning and NEPA to get project going rather than wait several years. Project would be done in smaller segments to enable participation by local contractors. Rourke asked how project would be funded. Cousins stated it appears there would be sufficient marketable timber derived from the project to fund the work involved. Difficulty and expense would be in extricating timber from overly dense plantations. Rourke urged compiling a NEPA that would cover multiple projects to get more work done.

10.0 Trinity County Trails Report

Directors read report by Tracy McFadin. Cousins reported on WEMBO world championship 24-hour endurance cycling event slated for Weaverville trails October 3-4 2015. Vic Armijo of Team Bigfoot is involved and providing guidance. Cousins noted this is a high-profile event for Weaverville and there are many aspects that will have to be worked on. He is seeking more information and will keep board apprised.

11.0 Public Comment

None.

12.0 Discuss/Take Action on 2014 CARCD Membership Dues

Truman noted District has paid \$4,000 in annual dues in the past. Cousins confirmed District could accommodate that level. Cousins reported CARCD is seeking an additional donation to continue efforts by Conservation Strategies Group. Rourke inquired about benefit to RCDs from previous donation. Cousins noted some funds from pending state water bond would be earmarked for work by RCDs. Cousins will learn what other achievements have been made by CSG before endorsing an additional District contribution to CSG.

MSC – Rourke/O’Sullivan to approve paying CARCD 2014 annual membership dues in the amount of \$4,000.

13.0 Discuss / Take Action on the North Coast Area CARCD Spring Meeting in Weaverville

No action taken.

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

14.0 Board Reports

Rourke attended the dedication ceremony for the Parkville Ranch, donated to the Shasta Land Trust by the DuBose Family. He just returned from the 2014 FFA state conference in Fresno where one of his students came in second in the speech competition. His students' team placed first in the Mariposa FFA Forestry Contest, with individual students taking first and second. They hope to repeat at the FFA California State Finals at Cal Poly on May 3.

15.0 District Manager's Report

Cousins noted Noreen Doyas wants to spend more time with her family and less time commuting, so Tracy will be working with her to learn grants administration. May look to back-fill Tracy's position with a seasonal receptionist.

16.0 Adjourn

Adjourned at 6:35 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

May 21, 2014

- 1.0 Call to Order Truman 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for April 16, 2014 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for April 2014
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss/Take Action on Proposed Updates to CSDA Bylaws
- 13.0 Discuss / Take Action on Document Retention Policy
- 14.0 Board Reports/Correspondence
- 15.0 District Manager's Report
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

May 21, 2014 * 5:30 PM

Board Members Present: Colleen O'Sullivan, Mike Rourke, Patrick Truman, Greg Lowden

Board Members Absent: Rose Owens

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff:

Guests: None

1.0 Call To Order: Meeting called to order at 5:35 PM by Truman.

2.0 Discuss and Approve Agenda

MSC – Lowden/O'Sullivan to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Rourke/O'Sullivan to approve minutes for regular meeting April 16, 2014.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Directors reviewed financials. Barcellona reported all field crew have been hired for this season, including four new employees, which brings total employees to 23. She will have new budget to present at next board meeting. Several employees have switched healthcare insurance to Covered California program to take advantage of lower rates.

4.2 Discuss and Approve List of Warrants for February 2014

MSC – Rourke/O'Sullivan to approve the list of warrants for April 2014 with a total of \$63,161.52.

5.0 Projects Report

Directors reviewed report. Cousins answered questions.

6.0 NRCS

Directors read report from NRCS Conservationist Heidi Harris.

7.0 Northwest California RC&D Council Report

Truman noted the recent passing of Judy Carter and stated the loss is greatly felt at the Council and at NRCS. Cousins suggested the Council and District explore sharing a receptionist position. Truman noted there a District phone system jack in the Council office.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

8.0 Community Forest/Stewardship Committee Report

O'Sullivan reported a joint meeting of the Fire Safe Council and WCF steering committee is slated for June 26. Discussion will include promoting recreation in WCF. Cousins will be in discussion with BLM regarding renewal of stewardship agreement and a Phase III project.

9.09.0 Trinity County Collaborative – USDA Report

The Collaborative has submitted its proposal for shaded fuel breaks and plantation treatments to the county Board of Supervisors who then would propose that USFS add it to their program of work. An environmental assessment is still needed. Now in the process of determining which roads should be treated. Rourke noted clearing 300-feet on both sides of road would treat about 70-acres per mile. Collaborative heard presentation on Sudden Oak Death syndrome by Matteo Garbelotto. Bay Laurel and Tan Oak are species most affected. It has been identified at the western edge of Trinity County. As a result, inter-county quarantine measures with other affected counties are now ended, posing greater risk of more spread in Trinity.

10.0 Trinity County Trails Report

Cousins reported District crew and CCC crew are doing trail maintenance. District has been asked to be the fiscal sponsor for the 2015 World Endurance Mountain Bike Organization 24-hour championship to be held in Weaverville. He noted the District would take a 15-percent administrative fee for its role in hosting the Weaverville 24. An equestrian group needs a large temporary camp for an endurance trails event in Weaverville. USFS is processing a permit for use of a big landing on Musser Hill which could later be converted to a permanent camp.

11.0 Public Comment

None.

12.0 Discuss/Take Action on Proposed Updates to CSDA Bylaws

MSC – Lowden/O'Sullivan to approve updates.

13.0 Discuss / Take Action on Document Retention Policy

O'Sullivan explained effort to draft document retention policy and will provide refined version to board in future. No action taken.

14.0 Board Reports

Lowden attended the Special Districts-LAFCO meeting the previous week. Bill Britton will fill in for Bob Winkler who is stepping down. Pat Frost was discussed as alternate. John Jelichich stated he plans to retire in year or so. Rourke reported his students won the FFA State Forestry Finals at Cal Poly on May 3 and will be representing California in the national competition slated for Louisville, Kentucky in October. Plant identification is a critical competency and that region holds vastly different vegetation.

15.0 District Manager's Report

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Cousins noted the Department of Fish and Wildlife will be moving out of its facilities on Horseshoe Lane to a site on south Main Street.

16.0 Adjourn

Adjourned at 6:45 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

June 18, 2014

- 1.0 Call to Order Truman 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for May 21, 2014 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for May 2014
 - 4.3 Discuss and Take Action on Fiscal Year 2014-2015 Budget
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss/Take Action on Engagement Letter for Independent Auditor for Fiscal Year Ended June 30, 2014
- 13.0 Discuss/Take Action on Salary Table Update
- 14.0 Discuss/Take Action on Document Retention Policy
- 15.0 Discuss/Take Action on Agreement with Environmental Science Associates for Channel and Floodplain Rehabilitation to West Weaver Creek Dependent on District Receipt of Pending Agreements with North Coast Resource Partnership (Proposition 84) and with Trinity River Restoration Program (watershed restoration grant).
- 16.0 Board Reports/Correspondence
- 17.0 District Manager's Report
- 18.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

June 18, 2014 * 5:30 PM

Board Members Present: Rose Owens, Colleen O'Sullivan, Greg Lowden

Mike Rourke, Patrick Truman,

Board Members Absent: None

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: Heidi Harris, NRCS

Guests: None

1.0 Call To Order: Meeting called to order at 5:35 PM by Truman.

2.0 Discuss and Approve Agenda

MSC – Lowden/Owens to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Lowden/O'Sullivan to approve minutes for regular meeting May 21, 2014.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Directors reviewed financials. Barcellona answered questions.

4.2 Discuss and Approve List of Warrants for May 2014

MSC – O'Sullivan/Owens to approve the list of warrants for May 2014 with a total of \$119,819.92.

4.3 Discuss and Take Action on Fiscal Year 2014-2015 Budget

Barcellona explained new items in proposed budget. Some projects awaiting final agreements. Directors discussed pending projects. Barcellona noted District is working to obtain approval of an upward adjustment to its indirect cost rate.

MSC – O'Sullivan/Rourke to approve Fiscal Year 2014-2015 Budget with total amount of \$2,045,868.

5.0 Projects Report

Directors reviewed report; discussed projects. Cousins answered questions.

6.0 NRCS

Directors heard report from NRCS Conservationist Heidi Harris. Anna Leeper has been added to staff as Farm Bill assistant through an agreement with Northwest California RC&D. Agency has also hired new range management specialist to serve Humboldt and southern Trinity. Two

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT applications for NRCS Drought Program assistance have been received from Trinity County producers. Harris will soon issue invitations for NRCS stakeholder meeting to obtain countywide perspective on agricultural land concerns. She is also hoping for good participation and input at next Technical Advisory Group meeting. Heidi provided information on new NRCS Regional Conservation Partnership Program and noted it is another way for District to obtain funds for projects.

7.0 Northwest California RC&D Council Report

Truman noted the Council continues work on several projects. Everyone is stepping up to help.

8.0 Community Forest/Stewardship Committee Report

O'Sullivan reported a joint meeting of the Fire Safe Council and WCF steering committee is slated for June 26 at the Parish Hall. Topics will include issue of transient camping in WCF. Other topics will include upcoming recreational events, renewal of stewardship agreement with BLM, and a Phase III project.

9.09.0 Trinity County Collaborative – USDA Report

Cousins noted TCCG will be meeting in Hayfork June 20. USFS is being very responsive and engaged and appear to want to be part of the solution. USFS is looking to District and WRTC to do the NEPA for the shaded fuel break being proposed by TCCG and will be contracting with the District. TCRCD received another \$60,000 for TCCG activities this year.

10.0 Trinity County Trails Report

Directors read report by Tracy McFadin. Cousins discussed upcoming equestrian events and noted California Horseman's Association donates funds from these events to the trails committee for maintenance and development of the trail system.

11.0 Public Comment

None.

12.0 Discuss/Take Action on Engagement Letter for Independent Auditor for Fiscal Year Ended June 30, 2014.

MSC – Owens/O'Sullivan to approve agreement with Larry Bain, CPA.

13.0 Discuss / Take Action on Salary Table Update

MSC – O'Sullivan/Lowden to adopt revision to the Student Intern Category of the District Salary Table to reflect mandated increase in minimum wage.

14.0 Discuss/Take Action on Document Retention Policy

MSC – O'Sullivan/Lowden to approve Document Retention Policy pending review by District's independent auditor of portions relating to retention of certain personnel documents.

O'Sullivan presented the draft policy she prepared for Board consideration. She noted much of it reflects the policy Napa RCD has in place. Owens suggested close scrutiny and review of retention policy pertinent to personnel records.

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

15.0 Discuss/Take Action on Agreement with Environmental Science Associates for Channel and Floodplain Rehabilitation to West Weaver Creek Dependent on District Receipt of Pending Agreements with North Coast Resource Partnership (Proposition 84) and with Trinity River Restoration Program (watershed restoration grant).

MSC – Owens/Rourke to approve agreement, contingent upon prerequisite consummation of pending agreements with North Coast Resource Partnership (Proposition 84) and with Trinity River Restoration Program (watershed restoration grant).

Cousins explained status of agreement and described details of location, plans and rehabilitation work. Project is on Forest Service and private lands. ESA has responsibility for all required environmental review. Rourke asked what oversight District would have on project. Cousins answered District would have a person overseeing the project, probably Condon.

16.0 Board Correspondence

Rourke said his FFA forestry team received a tour of WCF. Good to see what was happening out there in terms of fuel reduction. Gary Warner provided much information. FSA is conducting a workshop in Hayfork tomorrow on its drought-related forage production relief program. O'Sullivan noted she will be absent next month to attend Forestry Committee meeting.

17.0 District Manager's Report

Cousins noted progress on planning for a shaded fuel break pilot program along in vicinity of Butter Meadow and Tule Creek Road that will treat 300' on either side of road, plus treat plantations.

18.0 Adjourn

Adjourned at 6:47 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

July 16, 2014

- 1.0 Call to Order Truman 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Minutes for June 18, 2014 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Financial Report
- 4.2 Discuss and Approve List of Warrants for June 2014
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss/Take Action on the Recommended Nominations of the Independent Special District Selection Committee for Representation on the Trinity Local Agency Formation Commission
- 13.0 Discuss/Take Action on Applications and Letters of Intent to Fill Two Seats with Four-Year Terms on District Board
- 14.0 Board Reports/Correspondence
- 15.0 District Manager's Report
- 16.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

July 16, 2014 * 5:30 PM

Board Members Present: Colleen O’Sullivan, Greg Lowden, Mike Rourke, Patrick Truman,

Board Members Absent: Rose Owens

Associate Board Members Present: None

District Staff: Julie Barcellona, Mark Dowdle,

Other Agency Staff: Heidi Harris, NRCS District Conservationist

Guests: None

1.0 Call To Order: Meeting called to order at 5:35 PM by Truman.

2.0 Discuss and Approve Agenda

MSC – Lowden/O’Sullivan to approve agenda.

6.0 NRCS

Harris reported one drought assistance project has been funded in Trinity County for \$20,000. The project entails a well and holding tank. August 1 is deadline to submit EQIP proposals for ranking and rankings will be made by end of August. Weaverville office has had a steady trickle of landholders seeking NRCS assistance, some with larger properties in production.

3.0 Discuss and Approve Meeting Minutes

MSC – O’Sullivan/Rourke to approve minutes for regular meeting June 18, 2014.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Directors reviewed financials. Barcellona answered questions. She noted there is approximately \$300,000 in receivables, all invoiced.

4.2 Discuss and Approve List of Warrants for June 2014

MSC – Rourke/O’Sullivan to approve the list of warrants for June 2014 with a total of \$85,709.22.

5.0 Projects Report

Directors reviewed report; discussed projects. Rourke inquired about duration of Beaver Slide contract.

7.0 Northwest California RC&D Council Report

Truman noted the Council is running smoothly. Its consolidation of staff and offices with Five Counties Salmonid Conservation Program has worked out well.

8.0 Community Forest/Stewardship Committee Report

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

O'Sullivan reported on public meeting hosted by Fire Safe Council and WCF steering committee June 26. Good participation with much discussion about transient camping in WCF. A field trip to Musser Hill is planned to review forest health project.

9.09.0 Trinity County Collaborative – USDA Report

The next meeting is slated for July 18 at Weaverville Fire Hall.

10.0 Trinity County Trails Report

O'Sullivan noted the Weaver Basin Trail system was used extensively over the July 4 weekend, including an equestrian endurance event.

11.0 Public Comment

Larry Winter of Hyampom FSC addressed the board about issues Hyampom residents have regarding post-fire projects currently planned by USFS to utilize the Sims Fire settlement funds. He stated the community was neither timely informed nor fully apprised of plans and was not adequately consulted before first contract finalized. Planned road-related work is not in fire footprint. Concerned roads will be decommissioned before knowing if they are needed for restoration work. Especially concerned about arbitrary three-year time limit set by USFS to spend all settlement monies. Stated purpose is to minimize risk of losing funds to "fire borrowing" for fire suppression elsewhere. Winter noted community's desire for longer-term restoration work within fire footprint rather than road decommissioning and upgrades. Would like to see a project that actually benefits the hillsides, yet it is unreasonable to accomplish much restoration in three years. Winter asked if the District may be able to help obligate the settlement funds, possibly through a contract or agreement with USFS that would extend the timeline beyond three years and remove the risk of fire borrowing.

Truman suggested Winter continue to work with Cousins on concepts. If a plan is developed it can be brought to the board for consideration. Rourke requested the matter be placed on the August board meeting agenda.

12.0 Discuss/Take Action on the Recommended Nominations of the Independent Special District Selection Committee for Representation on the Trinity Local Agency Formation Commission

MSC – O'Sullivan/Rourke to vote for Bill Britton as the Independent Special District representative to LAFCO, with Pat Frost to serve as the alternate representative, as recommended by the selection committee.

13.0 Discuss / Take Action on Applications and Letters of Intent to Fill Two Seats with Four-Year Terms on District Board

MSC – Rourke/O'Sullivan to recommend the Trinity County Board of Supervisors reappoint Directors Lowden and Truman to four-year terms on the District board of directors.

14.0 Board Correspondence

Lowden noted Weaverville had a very positive July 4 celebration.

15.0 District Manager's Report

None.

16.0 Adjourn

Adjourned at 6:47 p.m.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES OF JULY 16, 2014

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

August 20, 2014

- 1.0 Call to Order Truman 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Minutes for July 16, 2014 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Financial Report
- 4.2 Discuss and Approve List of Warrants for July 2014
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss/Take Action on Appointment of District Delegate and Alternative Delegate to 2014 Annual Meeting of California Association of Resource Conservation Districts, November 12-15
- 13.0 Discuss/Take Action on Director Travel to 2014 CARCD Annual Conference in Ventura, California
- 14.0 Discuss/Take Action on Nominations for CARCD 2014 Recognition Awards
- 15.0 Discuss/Take Action on Personnel Policy Pertaining to Timecards
- 16.0 Discuss/Take Action on Personnel Policy Pertaining to Wireless Device Policy
- 17.0 Discuss/Take Action on Resolution 14-05 Approving District Conflict of Interest Code
- 18.0 Discuss/Take Action on CSDA Call for Nominations, Board of Directors Region 1, Seat C
- 19.0 Discuss/Take Action on Resolution 14-06 Approving Contract with California Department of Transportation for The Whole Enchilada Project

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

- 20.0 Discuss/Take Action on Sims Fire Restoration: Stewardship Approach
- 21.0 Discuss/Take Action on Retirement Program
- 22.0 Board Reports/Correspondence
- 23.0 District Manager's Report
- 24.0 Closed Session (Government Code § 54957(b)(1): Annual Employee Performance Evaluation: District Manager
- 25.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

August 20, 2014 * 5:30 PM

Board Members Present: Rose Owens, Greg Lowden, Mike Rourke, Patrick Truman,

Board Members Absent: Colleen O'Sullivan

Associate Board Members Present: None

District Staff:Alex Cousins, Mark Dowdle,

Other Agency Staff: None

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM by Truman.

2.0 Discuss and Approve Agenda

MSC – Rourke/Owens to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Lowden/Rourke to approve minutes for regular meeting July 16, 2014.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Directors reviewed financials. Auditor will be here in third week of September. Desire is to have audit report complete and delivered in November.

4.2 Discuss and Approve List of Warrants for July 2014

MSC – Owens/Rourke to approve the list of warrants for July 2014 with a total of \$217,629.54.

5.0 Projects Report

Directors reviewed report; discussed projects. Cousins reported on \$150,000 contract with PG&E to create defensible space in Burnt Ranch area. Work needs to be complete by end of October. District crew will do part, and a contractor will do remainder. Project of clearing around poles for TPUD nearly complete. District has received plans for YFR pavilion; now goes to Planning Department. Trusses will be ordered and work scheduled.

6.0 NRCS

No Report

7.0 Northwest California RC&D Council Report

Truman noted memorial ceremony for Judy Carter will be held August 27 at the Childrens' Garden, a project she had managed.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

8.0 Community Forest/Stewardship Committee Report

Cousins reported giving Congressman Jared Huffman a tour of WCF that included observing completed work on Musser Hill. The Congressman liked what had been accomplished there. Projects are being planned with USFS to utilize retained receipts. Some will go for trail work. Cousins is working with BLM to update and expand the stewardship agreement for the BLM portion of the WCF.

9.09.0 Trinity County Collaborative – USDA Report

Cousins reported on two projects TCCG is involved with, a shaded roadside fuelbreak that will incorporate some plantations, and the Red Fir project on South Fork Mountain to restore forest health by the removal of diseased trees.

10.0 Trinity County Trails Report

Cousins reported on progress by the event steering committee for the World Endurance Mountain Bike 24-Hour championship to be held in Weaverville October 2015. A local website, www.Weaverville24.com has been set up. Michael Novak, Vic Armijo and Cousins will travel to Fort William, Scotland this October to view the 2014 event there.

11.0 Public Comment

None.

12.0 Discuss/Take Action on Appointment of District Delegate and Alternative Delegate to 2014 Annual Meeting of California Association of Resource Conservation Districts, November 12-15

MSC – Lowden/Owens for Patrick Truman to serve as delegate, with Colleen O’Sullivan to serve as the alternate delegate.

13.0 Discuss / Take Action on Director Travel to 2014 CARCD Annual Conference in Ventura, California

MSC – Rourke/Owens to approve director travel to the 2014 CARCD conference.

14.0 Discuss/Take Action on Nominations for CARCD 2014 Recognition Awards

Placed on September agenda. Mark will compile and submit long-term service award nominations to CARCD.

15.0 Discuss/Take Action on Personnel Policy Pertaining to Timecards

MSC – Owens/Rourke to adopt personnel policy pertaining to timecards as presented.

16.0 Discuss/Take Action on Personnel Policy Pertaining to Wireless Device Policy

MSC – Owens/Rourke to adopt personnel policy pertaining to wireless devices as presented.

17.0 Discuss/Take Action on Resolution 14-05 Approving District Conflict of Interest Code

MSC – Lowden/Owens to adopt Resolution 14-05 approving a District conflict of interest code. Roll call vote: Ayes: Lowden, Owens, Rourke and Truman. No noes. No abstentions. O’Sullivan absent.

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

18.0 Discuss/Take Action on CSDA Call for Nominations, Board of Directors Region 1, Seat C

No action taken.

19.0 Discuss/Take Action on Resolution 14-06 Approving Contract with California Department of Transportation for The Whole Enchilada Project

MSC – Owens/Rourke to adopt Resolution 14-06 approving contract with California Department of Transportation for the Whole Enchilada Project. Roll call vote: Ayes: Lowden, Owens, Rourke and Truman. No noes. No abstentions. O’Sullivan absent.

20.0 Discuss/Take Action on Sims Fire Restoration: Stewardship Approach

Cousins noted three-year time-frame for expenditure of PG&E fire settlement funds. He explained the USFS urgency to obligate funds to Sims Fire restoration project to avoid this money being applied to fire suppression costs elsewhere. Cousins reported he met with Six Rivers Forest Supervisor Merv George, Hayfork District Ranger Tom Hall and WRTC Executive Director Nick Goulette to develop a proposal for a 10-year stewardship agreement for Sims restoration. The proposal has been sent to Shasta-Trinity Forest Supervisor Dave Myers. The proposal calls for initiating NEPA work immediately and obligating the remainder of the funds within the first three years. The effort is a response to concerns raised by Hyampom community members seeking to extend the three-year window in order to plan and implement appropriate restoration projects in the Sims Fire area.

Cousins and directors discussed aspects of administering such a stewardship agreement with its Hyampom area projects. He noted the District was asked by Hyampom residents to explore a stewardship agreement for Sims. The level of participation by WRTC was discussed. Rourke noted the District’s jurisdiction is countywide. Cousins suggested a joint meeting to discuss opportunities and expectations if the stewardship proposal moves forward.

21.0 Discuss/Take Action on Retirement Program

Cousins noted the District has hired good, new employees in recent years and wants to be able to retain them. Retention would be enhanced if the District had a retirement plan. District portion of the costs could be incorporated into its project contracts. Barcellona is working on a preliminary application to CalPers to explore costs for District to join. Cousins noted other RCDs and local special districts participate in CalPers.

Rourke noted a good retirement plan is applicable to attracting and hiring employees as well. Owens stated employees would need to pay their fair share and the District needs to be cautious to not overspend on retirement benefits.

22.0 Board Correspondence

Rourke reported the livestock portion of the fair went well and the livestock auction was especially well supported. Fair attendance was dismal. He noted enrollment at various county schools is declining sharply and it is a reflection of jobs in the county.

Rourke asked that efforts be stepped up to elicit water status reports from community members. He suggested more ads in *Trinity Journal* to obtain information.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Truman attended a CARCD meeting the previous week and noted the NACD Pacific and Southwest Region meeting will be in Portland September 15-18.

23.0 District Manager's Report

None.

24.0 Closed Session (Government Code § 54957(b)(1): Annual Employee Performance Evaluation: District Manager

MSC – Owens/Lowden to go into closed session at 7:00 p.m..

MSC – Owens/Lowden to come out of closed session at 7:40 p.m..

Truman reported the board completed the annual performance evaluation of District Manager Alex Cousins, giving him a favorable evaluation and authorizing a step increase in his salary.

25.0 Adjourn

Adjourned at 7:41 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

September 17, 2014

- 1.0 Call to Order Truman 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for August 20, 2014 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for August 2014
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss/Take Action on Resolution 14-07 Approving Adoption of a District Fund Balance Classification Policy
- 13.0 Discuss/Take Action on Proposed California Resource Conservation District Vision and Standards
- 14.0 Discuss/Take Action on Establishment of a Trinity County Resource Conservation District Scholarship Fund
- 15.0 Board Reports/Correspondence
- 16.0 District Manager's Report
- 17.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

September 17, 2014 * 5:30 PM

Board Members Present: Greg Lowden, Mike Rourke, Colleen O'Sullivan,

Board Members Absent: Rose Owens, Patrick Truman

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: None

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM by O'Sullivan.

2.0 Discuss and Approve Agenda

MSC – Lowden/Rourke to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Lowden/Rourke to approve minutes for regular meeting August 20, 2014.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Directors reviewed financials. Barcellona reported independent auditor will conduct annual audit of District next week. District would like to have audit report complete and delivered in November. Cousins reported he was apprised by USDA Rural Development that District is eligible to apply for a planning loan through that agency. Rourke suggested exploring eligibility as well with the federal land bank system with its low interest rates.

4.2 Discuss and Approve List of Warrants for August 2014

MSC – Rourke/Lowden to approve the list of warrants for August 2014 with a total of \$207,505.43

5.0 Projects Report

Directors reviewed report; discussed projects. Cousins answered questions. A federal determination on whether to list the Pacific fisher as an endangered species could be made this year. Cousins reported he is working with TPUD regarding their possible assistance with construction of the pole pavilion at Young Family Ranch. The District is assisting TRRP host the annual Collaborative Adaptive Management Network conference in Weaverville in early October.

Cousins reported on \$150,000 contract with PG&E to create defensible space in Burnt Ranch area. Work needs to be complete by end of October. District crew will do some and a local contractor will do remainder. A project to clear around TPUD poles is nearly complete. District has received detailed plans for YFR pavilion which now go to Planning Department for approval. Trusses will be ordered and work scheduled.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

6.0 NRCS

Directors read agency updates submitted by NRCS District Conservationist Heidi Harris.

7.0 Northwest California RC&D Council Report

No report.

8.0 Community Forest/Stewardship Committee Report

Cousins reported a good meeting was held September 16 with USFS to discuss how to best utilize retained receipts from Phase II Browns Project. There are concerns about cost and timing of a public firewood sale, yet much potential for goodwill of community. Rourke suggested selling firewood in longer lengths; loading it with loader into customer pickup trucks for efficiency and reduced processing costs. Rourke also raised notion of commercial firewood processing with potential to reduce liability and will obtain more information. Cousins will discuss ideas with USDA Rural Development. O'Sullivan offered to assist. O'Sullivan noted S-T NF silviculturist Keli McElroy has been very helpful with WCF progress.

9.09.0 Trinity County Collaborative – USDA Report

Cousins noted the next meeting will be in Weaverville September 19 and will discuss shaded roadside fuelbreak pilot project to treat 1,000 acres. District will prepare NEPA, to be funded in part by RAC with additional necessary funds being requested from USFS.

10.0 Trinity County Trails Report

Cousins reported trails meeting previous week was quite productive. The District may receive funds from the Oregon Fire post-fire rehabilitation program to repair trails. Rerouting portions of some trails is under consideration. A cycling event on September 27 will showcase the trails system.

11.0 Public Comment

None.

12.0 Discuss/Take Action on Resolution 14-07 Approving Adoption of a District Fund Balance Classification Policy

MSC – Rourke/Lowden to approve Resolution 14-07. Roll call vote: all ayes.

13.0 Discuss / Take Action on Proposed California Resource Conservation District Vision and Standards

Directors reviewed and discussed documents. Cousins explained genesis of project, its pertinence to Department of Conservation and to CARCD efforts to secure revenue base for RCDs statewide. Purpose is to present RCDS as the instrument of choice for conservation work projects in California. Rourke noted need to have consistency in descriptive terms of RCDs within these documents.

14.0 Discuss/Take Action on Establishment of a Trinity County Resource Conservation District Scholarship Fund

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

O'Sullivan reported she worked with Pat Frost to review scholarship funds at Human Response Network and at San Diego RCD and come up with structure and application process for proposed TCRCDD scholarship fund. If approved, O'Sullivan offered to work with Barcellona to help set up

account to accept designated funds. Rourke made several suggestions for the form and noted the deadline for applications should be no later than April for 2015 awards. District will consult with THS counselor about timing. Cousins suggested preparing a draft template for Rourke's students to try out.

MSC – Rourke/Lowden to approve establishment of TCRCDD Scholarship Fund.

15.0 Board Correspondence

O'Sullivan reported she is going to CARCD forestry committee meeting in Mariposa in October, then to the CARCD conference in November.

16.0 District Manager's Report

None.

17.0 Adjourn

Adjourned at 6:45 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

October 15, 2014

- 1.0 Call to Order Truman 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for September 17, 2014 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Monthly Financial Report
 - 4.2 Discuss and Approve List of Warrants for September 2014
 - 4.3 Discuss and Approve Quarterly Budget Revision
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Swear in Directors Greg Lowden and Patrick Truman per the Reappointment of Each by the Trinity County Board of Supervisors on August 12, 2014 to Four-Year Terms Expiring on November 18, 2018
- 13.0 Discuss/Take Action on Resolution 14-08 Approving the Adoption and Implementation of Phase III of the North Coast Integrated Regional Water Management Plan
- 14.0 Discuss/Take Action on 2015 Membership Dues for National Association of Conservation District
- 15.0 Board Reports/Correspondence
- 16.0 District Manager's Report
- 17.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

October 15, 2014 * 5:30 PM

Board Members Present: Greg Lowden, Mike Rourke, Colleen O'Sullivan, Rose Owens and Patrick Truman

Board Members Absent: None

Associate Board Members Present: None

District Staff: Alex Cousins, Julie Barcellona, Mark Dowdle,

Other Agency Staff: Heidi Harris

Guests: Dennis Fox

1.0 Call To Order: Meeting called to order at 5:32 PM by Truman.

2.0 Discuss and Approve Agenda

MSC – Owens/O'Sullivan to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – Lowden/Rourke to approve minutes for regular meeting September 17, 2014.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Directors reviewed financials. Barcellona and Cousins answered questions. Barcellona reported independent auditor has completed the on-site phase of the District's annual audit. She expects to hear back by the end of the month if additional materials are requested. District would like to have audit report complete and delivered in November.

4.2 Discuss and Approve List of Warrants for September 2014

MSC – Lowden/O'Sullivan to approve the list of warrants for September 2014 with a total of \$116,459.27

4.3 Discuss and Approve Quarterly Budget Revision

MSC – O'Sullivan/Owens to approve quarterly budget revision for a total budget amount of \$2,470,948.

5.0 Projects Report

Directors reviewed report; discussed projects. Cousins answered questions. He described efforts by volunteers and paid personnel to clear materials from trespass plantations to help preclude re-use of grow sites. O'Sullivan requested the matter of establishing a District water conservation policy be placed on the next agenda.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

6.0 NRCS

NRCS District Conservationist Heidi Harris reported the Local Working Group recently met to discuss conservation priorities and concerns. Concerns included reduced funding to proposed Trinity County conservation projects under new region-wide competition. State office may group Trinity County with inland counties rather than coastal so it can better compete for available funding. Another concern is failure of some contracted property owners to anticipate upfront costs to implement conservation projects prior to reimbursement. This has resulted in cancelled contracts. Another concern is the need to encourage ecological awareness and improved practices among growers. Also discussed was need for California NRCS to cost-share on prescribed burn treatments. Elsewhere there is an NRCS practice for prescribed burn, and a way needs to be found to implement it in California.

Harris noted USDA is seeking project proposals for it Joint Chiefs' Landscape Restoration Partnership program, a collaboration between NRCS and USFS. The goal is to reduce wildfire threat to communities and landowners. Projects need to be NEPA-ready. The program may have potential for further work in Burnt Ranch area.

Harris reported AB 2193 The Habitat Restoration and Enhancement Act has been signed by the governor and will provide expedited and coordinated agency permitting processes for small-scale environmentally beneficial restoration projects.

7.0 Northwest California RC&D Council Report

Truman noted the Council has engaged the independent auditor used by the District. He reported on recent and upcoming regional association meetings.

8.0 Community Forest/Stewardship Committee Report

Contained in Projects Report.

9.09.0 Trinity County Collaborative – USDA Report

Cousins noted the next meeting will be in Hayfork October 17. Discussion will include TCCG charter sanctions for disruptive behavior and the shaded roadside fuelbreak pilot project. The USFS forest supervisor is moving it forward. District may do NEPA for project this winter. Project will go to bid with work possibly starting in spring 2015.

10.0 Trinity County Trails Report

Directors read report submitted by Tracy McFadin.

11.0 Public Comment

Dennis Fox, of Kern County, addressed the board about proposed legislation that would provide more balanced regional representation on the state Fish and Game Commission.

12.0 Swear in Directors Greg Lowden and Patrick Truman per the Reappointment of Each by the Trinity County Board of Supervisors on August 12, 2014 to Four-Year Terms Expiring on November 18, 2018

Directors Lowden and Truman each affirmed their oath of office.

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

13.0 Discuss / Take Action on Resolution 14-08 Approving the Adoption and Implementation of Phase III of the North Coast Integrated Regional Water Management Plan

MSC – O’Sullivan/Lowden to adopt Resolution 14-08. Roll-call vote: all ayes, no abstentions.

14.0 Discuss/Take Action on 2015 Membership Dues for National Association of Conservation Districts

Truman noted representation obtained through full membership in NACD. Rourke asked if District obtained proportional value for its membership in CARCD.

MSC – Owens/O’Sullivan to approve NACD dues in the amount of \$775.

15.0 Board Correspondence

O’Sullivan reported she attended recent CARCD Forestry, Fuels and Forest Legacy committee meeting in Mariposa. Members reviewed and ranked applications to the Forest Legacy program. The committee will next meet at the CARCD conference. She noted funding for the program might be generated by the new California Greenhouse Gas Cap-And-Trade Program. O’Sullivan is organizing an open house October 18 for TCRCD, UCCE and YFR at the Young Family Ranch. She is also working on a brochure for the recently approved TCRCD scholarship fund.

Rourke described a recent early morning incident involving a trespasser with a dangerous campfire on Rourke property. Sheriff’s deputies not available; CHP responded 1.5 hours after call placed.

Lowden reported he and several others recently hiked to a remote site to examine remnants of a timber railroad operation in Trinity.

Truman noted the memorial service for Kathy will be held at Young Family Ranch on October 25

16.0 District Manager’s Report

Cousins reported on his trip to Scotland to view the 2014 24-Hour World Endurance Mountain Bike championship in order to help Trinity County successfully host the 2015 championship in Weaverville.

17.0 Adjourn

Adjourned at 7:00 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

November 19, 2014

- 1.0 Call to Order Truman 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Minutes for October 15, 2014 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Financial Report
- 4.2 Discuss and Approve List of Warrants for October 2014
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss/Take Action on Vehicle Acquisition Request
- 13.0 Discuss/Take Action on Resolution 14-09 Adopting a District Water Conservation Policy
- 14.0 Discuss/Take Action on Fiscal Policy for Subcontracts
- 15.0 Discuss/Take Action on 2015 Membership Dues for California Special Districts Association
- 16.0 Board Reports/Correspondence
- 17.0 District Manager's Report
- 18.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

November 19, 2014 * 5:30 PM

Board Members Present: Greg Lowden, Colleen O'Sullivan, Rose Owens and Patrick Truman

Board Members Absent: Mike Rourke,

Associate Board Members Present: None

District Staff: Alex Cousins, Mark Dowdle,

Other Agency Staff: None

Guests: None

1.0 Call To Order: Meeting called to order at 5:30 PM by Truman.

2.0 Discuss and Approve Agenda

MSC – Lowden/ O'Sullivan to approve agenda.

3.0 Discuss and Approve Meeting Minutes

MSC – O'Sullivan/Lowden to approve minutes for regular meeting October 15, 2014.

4.0 Financial Report

4.1 Discuss Monthly Financial Report

Directors reviewed financials. Barcellona's departure discussed. District is reviewing applications for a qualified bookkeeper. Accountant will train new hire on software and oversee work. Cousins is continuing exploration of retirement benefits programs for District, including CalPers, for employee retention. District qualifies for CalPers.

4.2 Discuss and Approve List of Warrants for October 2014

MSC – Owens/O'Sullivan to approve the list of warrants for October 2014 with a total of \$197,115.32.

5.0 Projects Report

Directors reviewed report; discussed projects. Cousins answered questions. Crews are finishing fuels reduction work in Burnt Ranch. Will next move on to a TPUD ROW maintenance project. Crew lodging needed in Hyampom to reduce project travel. O'Sullivan reported on a productive meeting to discuss use of WCF retained receipts. Los Angeles Times reporter and photographer were here today to tour and discuss WCF. University of Chicago Press just published book, *Stitching the West Back Together*, in which the WCF is spotlighted as one case study of working forests.

6.0 NRCS

None.

TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

7.0 Northwest California RC&D Council Report

Truman reported he was elected president of the state association of Resource Conservation and Development Councils at the recent regional meeting of RC&D councils in Windsor. NRCS representatives there indicated agency may have erred in severing relationships with RC&Ds. Good meeting. Will continue to work with NRCS on state association level and explore opportunities to collaborate and share resources. Met with NRCS State Conservationist Carlos Suarez during recent CARCD conference. NRCS is re-examining how conservation proposals in Trinity County are grouped for evaluation and may reconfigure the competitive process.

8.0 Community Forest/Stewardship Committee Report

Contained in Projects Report.

9.09.0 Trinity County Collaborative – USDA Report

Cousins noted the next meeting will be in Weaverville November 21. Discussion will begin on the two-year review to assess progress and explore the cost/benefit ratio. There has been success on a number of levels, yet much has been put into it. Cousins has call scheduled November 24 with Robert Bonnie, USDA Under Secretary for Natural Resources and Environment, to discuss TCCG matters.

Cousins met with new Whiskeytown-Shasta-Trinity NRA director. She is open to trail around Trinity Lake. It is 50th anniversary of the NRA with events being planned.

10.0 Trinity County Trails Report

Basin Trails Maps being updated by Kelly. Will initially be digital until additional funding is available for print version.

11.0 Public Comment

None.

12.0 Discuss/Take Action on Vehicle Acquisition Request

Cousins explained acquisition would be replacement for one of District's older vehicles. Two BOR vehicles on loan to district were returned as agreement for them ended. Lack of vehicles is an issue. Behavioral Health has offered a large van, but it has mechanical issues.

MSC – O'Sullivan/Lowden to approve vehicle request.

13.0 Discuss / Take Action on Resolution 14-9 Adopting a District Water Conservation Policy

MSC – Lowden/O'Sullivan to adopt Resolution 14-09. Roll-call vote: all ayes, no abstentions.

14.0 Discuss/Take Action on Fiscal Policy for Subcontracts

MSC – O'Sullivan/Owens to approve revision to fiscal policy as proposed by Barcellona.

15.0 Discuss/Take Action on 2015 Membership Dues for California Special Districts Association

Cousins noted funding for these dues would be from general fund, through indirect costs recovery.

MSC – Lowden/ O'Sullivan to approve CSDA dues in the amount of \$3994.

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TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

16.0 Board Reports and Correspondence

CARCD conference was productive. Truman was recognized as longest-serving RCD director in state. Tarwater was recognized as second-longest serving RCD employee in state. Tarwater gave a very good presentation on roads work. The RCD Visions and Standards document was adopted to help guide and strengthen districts. The goal is to position districts to obtain baseline funding from the state in the future by adhering to a set of standards.

17.0 District Manager's Report

Cousins reported on plans to close the District front office the last two weeks of the year. Staff can work; office will be closed to public. Cousins described idea for a natural resources service center in Weaverville that could house NRCS, RC&D, the agricultural commissioner and RCD. Rural Development could provide no-interest financing for up to 40 years. He spoke to State Conservationist Carlos Suarez and Deputy State Conservationist Jim Spear about desire to renew and build District's relationship with NRCS.

18.0 Adjourn

Adjourned at 6:30 p.m.

TCRCD Office

5:30 PM

#6 Horseshoe Lane,
Weaverville, CA

Board of Directors Meeting

Agenda

December 17, 2014

- 1.0 Call to Order Truman 5:30 P.M.
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
- 3.1 Discuss and Approve Minutes for November 19, 2014 Regular Meeting
- 4.0 Financial Report
- 4.1 Discuss Monthly Financial Report
- 4.2 Discuss and Approve List of Warrants for November 2014
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Northwest California RC&D Council Report
- 8.0 Community Forest/Stewardship Committee Report
- 9.0 Trinity Collaborative Report
- 10.0 Trinity County Trails Report
- 11.0 Public Comment
- 12.0 Discuss/Take Action on Draft Revision to Fiscal Policy for Subcontracts
- 13.0 Discuss/Take Action on Friends of Trinity County Resource Conservation District
- 14.0 Discuss/Take Action on Election of Board Officers
- 15.0 Discuss and Accept Fiscal Year 2013-2014 Audit Report
- 16.0 Board Reports/Correspondence
- 17.0 District Manager's Report
- 18.0 Adjourn

Items may be taken out of order to accommodate special circumstances. Additions to the Agenda in accordance with Section 54954.2 (b)(2) of the Government Code (Brown Act), two-thirds vote required for action items. (Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after agenda was posted.)